

Bylaws Young Swiss Cardiac Surgeons (YSCS)

1. Name and Aim

The „Young Swiss Cardiac Surgeons“ (YSCS) is a working group of the Swiss Society of Cardiac Surgery (SGHC) and corresponds to its bylaws.

This working group was created in 2011 as professional society and unites all medical doctors in training to become cardiac surgeon according to SGHC, or have recently completed their training. The society is created to present a united body toward the SGHC and the outside.

The aim of the working group is to create a platform for interaction among its members and establish communication with other societies, such as the national or international professional associations.

The topics of the working group are: Representation of the interests of all medical doctors working in cardiac surgery in Switzerland up to 2 years after specialisation; Active involvement in changes and optimisation of the training curriculum; Communication channel to its members; Communication platform between the centres and between younger and experienced surgeons regarding matters of clinic and research.

The YSCS has a representation in the board of the Swiss Society of Cardiac Surgery. The YSCS may also take over official missions from another national or international society.

2. Membership

The society is composed of ordinary and Newsletter-members.

As ordinary members shall be accepted any Swiss medical doctor (defined as a doctor working in a Swiss hospital or on a fellowship abroad with an employment in Switzerland) who fulfils the following criteria: Is training in the field of cardiac surgery or has completed training in cardiac surgery since less than 2 years and is junior-member of SGHC.

Membership is linked to junior-membership of SGHC.

3. Exit of the Society

Membership is discontinued after 2 years post completion of specialisation or with death. Exclusion from the working group is done by written letter, at the end of each calendar year. Only the YSCS general assembly can decide to exclude a member. An official written point must be added on the agenda, and explained orally.

4. Organization

The society is organized in:

- 1) Assembly of Members
- 2) Board of directors
- 3) Committees

a) Assembly of Members:

The Assembly of Members is the highest Organ of the YSCS and meets at least once a year, normally during a scientific meeting to a regular meeting. The invitation and agenda is sent by the board of society. The Assembly of Members can only decide finally on affairs when part of planned agenda. All members can be part of it. Entitled to vote are all ordinary members.

Agenda items are following among others:

1. Acceptance of Agenda
2. Acceptance of Protocol of last Assembly
3. Reports of the Board:
4. Other Reports
4. Constitution of annual subscription
5. Acceptance of new members and honorary members
6. Election of Board
7. Place and Time of next scientific meeting and Assembly of Members
8. Varia

Requests of Members with voting power have to be sent to the board at least one month before the assembly. Assembly agenda has to be published to the members at least one month in advance. As long as not specified differently in bylaws, and no member requests ballot vote, voting's are held open and with majority of votes. In the event of a tie, decision is up to the board, in case of elections, decision is made by drawing lots.

The board can convene an extraordinary Assembly at any time by written invitation to the members. The board is bound to call an extraordinary Assembly in case of demand by a fifth of voting members. Board or Assembly can decide on ballot for every business. Procedure is duty of the board.

5. Board

Board of the working-group contains 3 members with equivalent vote. A maximum of two can work in the same institution at time of election. Balanced representation of region and languages in Switzerland is preferred.

The functions of the board are as follows:

The representation of YSCS within the SGHC rotates yearly with start after the annual meeting, unless someone renounces voluntary to do so. In this case functions are redistributed with a simple vote majority.

Further Assembly of meetings within the board, Newsletter to all Newsletter-members at least quarter-yearly, and representation among other national and international societies. These obligations should be distributed equally among board members.

Trust administration and Sponsoring are duty of all board members and signature of all members is required. Signature per procuracionem is only valid if there is a written consent by the affected member.

The board is elected during the annual meeting with simple majority vote for a period of three years. Members of the board can be reconsidered for election as long as they are still in training based on FMH guidelines and are working in a swiss hospital. Completion of either two years of clinical experience in cardiac surgery or completed common trunk with one year of clinical experience in cardiac surgery is necessary. Additional, a "Junior SGHC Membership" is mandatory. Board members with completed training should be re-elected for no longer than two years after certification. Written announcement of candidateship has to reach the board one month prior to election.

6. Committees

The board is able to form committees and name it's presidents in order to discuss concrete questions. Committees give account of their activities to the board. Results can be presented to Assembly of Members under consent of the board.

7. Representation of Association

See 5. "Board"

Only Board members are allowed to represent the association towards thirds.

8. Finances

Fundraising of association comes from sponsors, other incomes as well as earnings of funds. Business year goes with business year of SGHC.

9. Bylaw amendment

Changes of bylaws can be decided exclusively by 2/3 majority of available voting members. Request have to be sent by any ordinary member to the president 2 months before assembly of members. Wording of bylaw revision have to be sent to the members together with Assembly agenda.

10. Publications

The society publicises their official communications as Members of Board, Awardees, Nominations per Email to all ordinary and Newsletter-members.

11. Meeting

The society meets once a year for a general assembly. This meeting is set during the annual meeting of the SGHC.

Annually a local Meeting will be hosted in alternating Swiss training sites.

An extraordinary general assembly can be called upon anytime by one of the board members. Informal gatherings under the hospices of the society can be organized by any member after written approval by one of the board members.

12. Liquidation

By 2/3 majority of all voting Members, liquidation of the YSCS can be decided by confidential written ballot. In case of liquidation, usage of asset has to get decided in same meeting.

The present bylaws got approved by 13.05.2020

In the name of Society:

Dr. med. Laura Rings, Board member

Dr. med. Mathias van Hemelrijck, Board member

Dr. med. Luca Koechlin, Board member